

**ENFORD RECREATION GROUND AND VILLAGE HALL TRUST
COMMITTEE MEETING 19 NOVEMBER 2019 7.30 p.m.**

Present: Judy D'Arcy Irvine, Hamish Scott-Dalgleish, Rosemary Cox, David Spencer, Jane Young, Jackie Elkins, Hannah Tucker, Ollie Stagg

Apologies: Anthony D'Arcy Irvine.

1. Minutes of AGM & Committee Meetings 17 September 2019

The Minutes of Committee Meeting were approved.

The Draft Minutes for the AGM agreed as correct, and will be presented for approval at the AGM next year on 15 September 2020.

2. Matters Arising

- Car park lighting works completed and applauded. The overhead flood light needed to be turned on/off but remainder turn themselves off 10 minutes after switching off. All are LED so should be energy saving/cost saving.
- 2 new replacement blinds installed in the main hall.
- Remembrance Sunday Lunch well attended.
- Judy felt the issue regarding the warped 'hand rail' may be best addressed by improving support at corner. This would be researched.
- The 5 year electrical survey delayed due to ongoing works.

3. Treasurer's Report

Figures for quarter period 1 July 2019 ending 18 November 2019 showed a surplus mainly due to income from two weddings and fewer repairs. These were only management figures and our attention was drawn to a couple of long outstanding debts which Judy will chase up.

The invoice for the new car park lighting had not yet been received and was not incorporated into the accounts. It was felt that this should be treated as a 'repair' but this would result in a significant loss arising. The accounting for this expenditure would be reviewed at a later date.

The expenses for lighting may result in the savings account having to be raided, with fund raising having to be considered to replenish the pot.

4. Chairman's Report

The Chairman felt she had addressed most relevant points already. She raised the matter of taking bookings for under 21 year olds. When the Hall opened it was agreed that bookings would not be taken for teenage parties or for under 21's. This policy and information is included with the Terms & Conditions for hiring the Hall. Even with parental supervision there was a risk of underage drinking and immature behavior. Judy asked the Committee for agreement to continue with this policy following an unfortunate experience with such an age group for whom she had made an exception. It was agreed this policy should remain in place.

5. Maintenance/Grounds Officer Reports

- Maintenance already addressed.
- Moles beginning to inflict themselves on grounds and all efforts in place to deter.
- Anthony had replaced batteries in thermostats and roller shutter switches.
- Yoga teacher complained about temperature in main hall. Anthony had adjusted the heat pump settings in an effort to increase the hall temperature to a reasonable affordable limit. The hall has underfloor heating and the temperature at floor level is one or two degrees higher than that shown on the wall thermostat.
- Reflectors to be installed on stockade.
- Redecoration put on hold for time being.

6. Clubs/User Groups

All appeared to be in good order and well supported. Representatives had been confirmed by user groups.

- Camera Club – Jane Young
- Parish Council – Anthony D’Arcy-Irvine
- Short Mat Bowls – David Spencer
- Gardening Club – Rosemary Cox
- PCC – Judy D’Arcy-Irvine
- Football Club – Ollie Stagg
- Newsletter – Jacqui Elkins
- Parish Hall – David Spencer

7. Election of Officers

The following officers were appointed and approved:

- Chairman and Bookings Secretary - Judy D’Arcy-Irvine
- Deputy Chairman - No candidates
- Secretary and Grounds Officer - Hamish Scott-Dalgleish
- Maintenance Officer - David Spencer
- Treasurer - Hannah Tucker

8. Key holders and Signatories

Key Holders: David Spencer, Jane Young & Judy D’Arcy-Irvine

Cheque Signatories: Hannah Tucker, Judy D’Arcy-Irvine & David Spencer. Hannah to provide paperwork to remove Maggie Maund from the bank mandate and to include Jane Young as an additional signatory

9. Future Events

- The concept of having a 60’s band playing at the hall was discussed at length as a fund raiser. The cost might be in the region of £350 which might necessitate a steep charge. Discussion focused on having free entry with approaching up to 4 sponsors to underwrite the cost of the band, and asking guests to make a voluntary contribution. Netheravon Brewery and Enford Community might be possible sponsors and Ollie will approach them. Additional funding from a stocked bar plus possibly a raffle, but caution needs to be exercised in order not to discourage voluntary donations.
- Remembrance Sunday Lunch 8th November 2020

10. Future Meetings 2020

21 January (Secretary HS-D not in attendance), 17 March, 19 May, 14 July AGM 15 September, 17 November, 19 January 2021